



Sacramento Regional Transit District

BOARD MEETING NOTICE TO THE PUBLIC

In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), this meeting is live streamed and closed to the public. Temporary procedures are subject to change pursuant to guidelines related to social distancing and minimizing person-to-person contact.

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**Members of the public are encouraged to submit written public comments relating to the attached Agenda no later than 2:00 p.m. on the day of the Board meeting
at
Boardcomments@sacrt.com**

**Please place the Item Number in the Subject Line of your correspondence.
Comments are limited to 250 words or less.**



Sacramento Regional Transit District Agenda

**BOARD MEETING
5:30 P.M., MONDAY, APRIL 26, 2021
VIRTUAL MEETING**

ROLL CALL — Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela and Chair Miller

Alternates: Directors Kozlowski, Nguyen, Sander, Schaefer

1. PLEDGE OF ALLEGIANCE

2. CONSENT CALENDAR

- 2.1 Motion: Approval of the Action Summary of April 12, 2021
- 2.2 Resolution: Approving a Cost Sharing Agreement for Operation of Smart Ride Service within the County of Sacramento, County Service Area No. 10, Benefit Zone 3 (L. Ham)
- 2.3 Resolution: Delegating Authority to the General Manager/CEO to Execute a Reimbursement Agreement with the City of Sacramento for a Fence at North 12th Street (L. Hinz)
- 2.4 Resolution: Approving a Sole Source Procurement and Sixth Amendment to the Contract for Mobile and Online Fare Application with Bytemark (B. Bernegger)
- 2.5 Radio Equipment, System Maintenance and Repair Services (C. Alba)
 - A. Resolution: Approve Sole Source Procurement of Radio Equipment with Motorola; and
 - B. Resolution: Approving the Second Amendment to the Contract for Radio System Maintenance and Repair Services with Delta Wireless, Inc., and Delegating Authority to the General Manager/CEO to Execute Amendments
- 2.6 Resolution: Delegating Authority to the General Manager/CEO to Negotiate and Execute a Contract for Management of the Compressed Natural Gas Fuel Pump at Bus Maintenance Facility 2 with Clean Energy (B. Bernegger)

3. INTRODUCTION OF SPECIAL GUESTS

4. UNFINISHED BUSINESS

5. **PUBLIC HEARING**
6. **PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA***
7. **NEW BUSINESS**
 - 7.1 Resolution: Approving the Temporary Appointment of Future Retired Annuitant Cindy Brooks (S. Valenton)
8. **GENERAL MANAGER'S REPORT**
 - 8.1 General Manager's Report
 - a. Major Project Updates
 - b. SacRT Meeting Calendar
9. **REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS**
10. **CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)**
11. **ANNOUNCEMENT OF CLOSED SESSION ITEMS**
12. **RECESS TO CLOSED SESSION**
13. **CLOSED SESSION**
14. **RECONVENE IN OPEN SESSION**
15. **CLOSED SESSION REPORT**
16. **ADJOURN**

*NOTICE TO THE PUBLIC

It is the policy of the Board of Directors of the Sacramento Regional Transit District to encourage participation in the meetings of the Board of Directors.

This agenda may be amended up to 72 hours prior to the meeting being held. An Agenda, in final form, is located by the front door of Regional Transit's building at 1400 29th Street, Sacramento, California, and is posted on the SacRT website.

The Regional Transit Board of Directors Meeting is being videotaped. A replay of this meeting can be seen on Metrocable Channel 14 and will be webcast at www.sacmetro.net on Saturday, May 1st @ 2:00 p.m. and replayed on Thursday, May 6th @ 6:00 p.m.

Any person(s) requiring accessible formats of the agenda should contact the Clerk of the Board at 916/556-0456 or TDD 916/483-4327 at least 72 business hours in advance of the Board Meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on the agenda are on SacRT's website, on file with the Clerk to the Board of Directors of the Sacramento Regional Transit District. Any person who has any questions concerning any agenda item may call the Clerk to the Board of Sacramento Regional Transit District.



STAFF REPORT

DATE: April 26, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Cindy Brooks, Clerk to the Board
SUBJ: APPROVAL OF THE ACTION SUMMARY OF APRIL 12, 2021

RECOMMENDATION

Motion to Approve.

**SACRAMENTO REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS
BOARD MEETING
April 12, 2021**

ROLL CALL: Roll Call was taken at 5:30 p.m. PRESENT: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela, and Chair Miller.

1. PLEDGE OF ALLEGIANCE

2. CONSENT CALENDAR

- 2.1 Motion: Approval of the Action Summary of March 22, 2021
- 2.2 Resolution: Authorizing the General Manager/CEO to Enter into a Project Agreement with Easton Development LLC and Conditionally Granting Concurrence to an Easement Agreement between the Sacramento-Placerville Transportation Corridor Joint Powers Authority and City of Folsom for a Waterline (B. Bernegger)
- 2.3 Resolution: Authorizing the General Manager/CEO to Release the Sacramento Regional Transit District Preliminary Fiscal Year 2022 Operating and Capital Budgets and Set Notice of a Public Hearing for May 10, 2021 (B. Bernegger)
- 2.4 Resolution: Fourth Amendment to the Fiscal Year 2021 Capital Budget (B. Bernegger)
- 2.5 Resolution: Authorizing the General Manager/CEO to Submit and Execute Federal Transit Administration Grants for Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (B. Bernegger)
- 2.6 Resolution: Approving Work Order No. 2 to the Contract for General Engineering Support Services – 2020 with Mark Thomas & Company, Inc. to Complete Final Design for the Dos Rios Station Project (L. Ham)
- 2.7 Resolution: Approve Amending the Project List for Funding Under the Roadway Repair and Accountability Act State of Good Repair Program for Fiscal Years 2020 and 2021 (B. Bernegger)
- 2.8 Resolution: Delegating Authority to the General Manager/CEO to Execute a Sole Brand Procurement of Microsoft Licenses from SHI, International Corp. under the Existing Microsoft Enterprise Enrollment Agreement and Volume Licensing Agreement (S. Valenton)

- 2.9 Resolution: Approving the Second Amendment to the Agreement with the County of Sacramento for Discount Purchase and Sale of Prepaid Fare Media (B. Bernegger)
- 2.10 Resolution: Approving a Collective Bargaining Agreement with International Brotherhood of Electrical Workers, Local 1245 for the Term of April 1, 2021 – March 31, 2024 (S. Valenton)

Director Budge moved; Director Hume seconded approval of the consent calendar as written. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela, and Chair Miller. Noes: None; Abstain: None; Absent: None.

3. INTRODUCTION OF SPECIAL GUESTS

4. UNFINISHED BUSINESS

5. PUBLIC HEARING

6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA

The Clerk read two written public comments into the record from:

Mike Barnbaum – Mr. Barnbaum provided information on the Yolo County Transportation District Board meeting for April 12th and the upcoming Capitol Corridor Joint Powers Authority Meeting on April 21.

Tami Dramer – Ms. Dramer wanted to inform the Board that the Marconi/Arcade Light Rail Station has been without power since February and that SacTRU expresses their concern about the problem. Laura Ham provided a written response back to Ms. Dramer about the status of the repair at the light rail station.

7. NEW BUSINESS

7.1 Contactless Payment Options for Light Rail (B. Bernegger)

- A. Resolution: Amending the Fare Structure (Resolution No. 09-10-0174) to Redefine Pay or Payment; and
- B. Resolution: Temporarily Authorizing an On-Board Single Fare Light Rail Ticket

Brent Bernegger stated that SacRT has been working with the California Integrated Travel Project (Cal ITP), a Division of Caltrans on this project. SacRT was selected because of the successes of past projects. Mr. Bernegger introduced Gillian Gillett from April 12, 2021 Action Summary

Cal ITP to make a presentation on the contactless payment project.

Ms. Gillett, Program Manager for the California Integrated Mobility at Caltrans provided a summary of the project including the top 4 goals for providing an improved transit experience in California, 3 fundamental challenges to the project (real time data, payment, and eligibility verification), and the initiatives to standardize real time data, introduce open loop payments, and streamline eligibility verification.

The Clerk read three written public comments into the record from:

Mike Barnbaum
Tami Dramer (SacTRU)
Barbara Stanton (Ridership for the Masses).

Director Harris moved; Director Budge seconded approval of the item as written. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela, and Chair Miller. Noes: None; Abstain: None; Absent: None.

7.2 Annexation of the City of Elk Grove Transit Services (L. Ham)

- A. Resolution: Conditionally Approving the Annexation of the City of Elk Grove Transit Services into the Sacramento Regional Transit District and the Associated Annexation Agreements; and
- B. Resolution: Conditionally Approving the Administrative Fee Agreement and Lease/Licensing Agreement with the City of Elk Grove for Transit Services

Laura Ham noted that the partners have come to amicable agreement on the final matters of the agreement. Ms. Ham noted that the Amalgamated Transit Union terms approved by the Board at a prior meeting were not approved by the majority of the Elk Grove ATU membership, and thus the Agreement did not pass. This means that SacRT will abide by the current ATU contract through June 30, 2022. Some of the major tasks for staff to transition the Elk Grove service include updating passenger information materials, transition of assets, install vehicle equipment, amend/establish contracts, update insurance policies, complete a safety analysis and related tasks, establish regional paratransit to/from Elk Grove and more.

The Clerk read two written public comments into the record from:

Mike Barnbaum
Tami Dramer.

Director Hume indicated that he was looking forward to paratransit riders having a one seat/one ride to/from the City of Elk Grove.

Director Hume moved; Director Nottoli seconded approval of the item as written. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela, and Chair Miller. Noes: None; Abstain: None; Absent: None.

7.3 Resolution: Supporting Assembly Bill 1196 (Cooley) – Board of Directors Voting Procedure (D. Selenis)

Devra Selenis indicated that a change in the Board voting structure will progress regional geographic equity and bring SacRT in line with the voting structure of its industry peers.

The Clerk read one written public comment into the record from:

Barbara Stanton.

Chair Miller provided a little history of SacRT's prior voting structure and noted that with the City of Elk Grove annexing to SacRT in the near future, SacRT will no longer need the weighted voting structure and supports the Resolution.

Director Valenzuela noted this will make it easier for the public to advocate for changes.

Director Valenzuela moved; Director Schenirer seconded approval of the item as written. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela, and Chair Miller. Noes: None; Abstain: None; Absent: None.

8. GENERAL MANAGER'S REPORT

- 8.1 General Manager's Report
 - a. Major Project Updates
 - b. San Joaquin Joint Powers Authority – Meeting Summary of March 26, 2021 (Hume)
 - c. SacRT Meeting Calendar

Mr. Li acknowledged a couple of the items that the Board approved earlier in the agenda and thanked the Elk Grove City staff and Council, and the City Manager as well as Director Hume and the SacRT staff, for working through the details to reach an Annexation agreement.

Additionally, he acknowledged the International Brotherhood of Electrical Workers (IBEW) Collective Bargaining Agreement and thanked the IBEW Business Representative and SacRT Labor Relations team for the successful negotiation of the Agreement.

Mr. Li mentioned that SacRT hosted a productive ambassador meeting and thanked SacRT's ambassadors Mike Barnbaum, Helen O'Connell, Russell Rawlings, Barbara Stanton, and Jeffery Tardaguila for sharing ideas with staff.

Mr. Li indicated that with the Board's approval of the support for Assembly Bill 1196, the Board is looking at the best interest of the region.

Mr. Li provided an update on a few major projects: Sacramento Area Council of Governments (SACOG) Regional funding, the Light Rail Modernization Project, and the Watt I-80 Transit Improvements. Additional project updates will come at future Board meetings.

SACOG Regional Funding: On Thursday, April 15th, the SACOG Board is expected to adopt the Staff recommendation for an allocation of federal and state funding from their Regional Funding Program in which \$33 million in funding is recommended for SacRT.

Light Rail Modernization Update: \$22 million of SacRT's funding will go to our light rail modernization project that will leverage nearly 4 times that amount in state funding that has been award to SacRT. This funding will purchase 16 additional low floor vehicles.

Watt I-80 Transit Improvements: As part of the funding from SACOG, \$1.5 million is being recommended to improve the Watt I-80 station along with state funding. The east elevator has been completed and is operational. The west elevator is being installed this week.

Mr. Li concluded his remarks with a short video showing a child's enthusiasm and excitement as he sees a light rail train.

9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS

Director Valenzuela asked when SacRT might resume in-person Board meetings. Chair Miller indicated that this may be logistically tough as the SacRT Board room is very small; however, he has discussed this with Mr. Li and agreed to allow staff to use their best judgement to make the decision when it would be best to reopen the Board room for in-person meetings.

Director Budge indicated that the City of Rancho Cordova has decided to allow the staff to decide when they are ready to hold in-person meetings.

Director Serna indicated that has frequent conversations with Dr. Kasirye and staff should consider that some members of the public may not feel comfortable wearing masks and will need to continue to social distance.

Director Howell indicated that the City of Folsom is able to keep the Council and Staff six feet apart, but do limit the number of public in the Council Chambers.

10. **CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)**
11. **ANNOUNCEMENT OF CLOSED SESSION ITEMS**
12. **RECESS TO CLOSED SESSION**
13. **CLOSED SESSION**
14. **RECONVENE IN OPEN SESSION**
15. **CLOSED SESSION REPORT**
16. **ADJOURN**

As there was no further business to be conducted, the meeting was adjourned at 6:31 p.m.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: April 26, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Laura Ham, VP, Planning and Engineering
SUBJ: APPROVING A COST-SHARING AGREEMENT FOR OPERATION OF SMART RIDE SERVICE WITHIN THE COUNTY OF SACRAMENTO COUNTY SERVICE AREA NO. 10, BENEFIT ZONE 3

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

The recommended action would commit SacRT to include the Vineyard area in its planned Elk Grove SmarT Ride zone and would secure proportionate share funding from Sacramento County Community Service No. 10, Benefit Zone 3 to operate the service.

FISCAL IMPACT

The recommended action would provide SacRT with an additional \$49,730 per year over a two-year period beginning July 1, 2021, for a total of \$99,460.

DISCUSSION

On October 14, 2020, the Sacramento Transportation Authority (STA) Board approved an amendment to extend the grant funding for SacRT SmarT Ride service through June 30, 2023. In December 2020, staff from the Sacramento 50-Corridor Transportation Management Association (TMA) and Sacramento County (County) met with SacRT staff to discuss funding SmarT Ride service to a portion of the Vineyard area in the southeast part of Sacramento County.

The Vineyard area is located in County Service Area No. 10, Benefit Zone 3 (CSA 10 Zone 3) and property owners in CSA 10 Zone 3 pay service charges to Sacramento County for supplemental transportation-related services. Currently, those funds are being used to fund a privately-operated shuttle bus managed by the TMA. TMA and County staff proposed spending those funds on SmarT Ride instead. Staff from the three parties determined that the most desirable approach would be to include the proposed Vineyard area in another nearby zone.

In October 2020, SacRT and Elk Grove began discussions regarding creation of an Elk Grove SmarT Ride zone. Those coordination efforts have been on-going, and the Elk Grove SmarT Ride zone is expected to launch on July 1, 2021.

Based on the discussions with the County and the TMA, the proposed agreement between SacRT and County would charge Sacramento County a proportionate share of the cost of the Elk Grove zone, amounting to \$49,730 per year, for the two-year term of the agreement, for a total of \$99,460. In return, SacRT would commit to the Elk Grove SmarT Ride zone including the Vineyard area. The agreement would cover services operated from July 1, 2021 through June 30, 2023.

The Vineyard area that would become part of the Elk Grove zone is a rectangular area of 2 square miles bounded by Florin Road, Bradshaw Road, Gerber Road, and Elk Grove Florin Road. The remainder of the Elk Grove zone is planned to run from Gerber Road at Bradshaw Road, to Excelsior Road, to Calvine Road, to Grant Line Road, to Waterman Road, to Elk Grove Boulevard, to Bradshaw Road, to Bond Road, to Waterman Road, to Calvine Road, to Elk Grove Florin Road, to Gerber Road, where it connects with the Vineyard area. See Attachment 1 for a map.

Including the Vineyard area, the Elk Grove SmarT Ride zone will cover approximately 19 square miles and 34,000 residents. Service will run Monday through Friday from 7:00 am to 7:00 pm. Implementation is expected on July 1, 2021, and will be the same day as an expansion of the existing Gerber Zone. The expanded Gerber Zone will abut the new Elk Grove zone. A Safeway supermarket and Walmart store, each located on the shared border of the two zones (i.e., on Elk Grove Florin Road), will provide a convenient place to transfer between zones, which will be promoted together.

Map of Planned Elk Grove Zone (including Vineyard area) and Planned Gerber Zone Expansion



RESOLUTION NO. 21-04-0037

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 26, 2021

**APPROVING A COST-SHARING AGREEMENT FOR OPERATION OF
SMART RIDE SERVICE WITHIN THE COUNTY OF SACRAMENTO COUNTY
SERVICE AREA NO. 10, BENEFIT ZONE 3**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Cost-Sharing Agreement for Operation of SmarT Ride Service within the County of Sacramento County Service Area No. 10, Benefit Zone 3 by and between the Sacramento Regional Transit District ("SacRT") and the County of Sacramento ("County") whereby County agrees to contribute the fixed sum of \$99,460 as consideration for SacRT's expansion of the Elk Grove SmarT Ride Zone to serve a portion of County Service Area No. 10, Benefit Zone 3, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to execute the foregoing agreement.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: April 26, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Lisa Hinz, VP, Safety, Security and Customer Satisfaction
SUBJ: DELEGATION OF AUTHORITY FOR REIMBURSEMENT AGREEMENT FOR THE NORTH 12TH STREET FENCE

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

The SacRT General Manager/CEO will be authorized to finalize negotiations with the City of Sacramento and will have the authority to execute the Reimbursement Agreement for the North 12th Street Fence between the City of Sacramento and SacRT.

FISCAL IMPACT

The total estimated cost of this agreement is \$163,000.

DISCUSSION

Fencing is needed at North 12th Street for safety reasons due to trespassers. During a 14-week survey completed in 2020, 1,202 trespassers were observed at this location, averaging 10 to 13 people per day. It is anticipated that fencing along North 12th Street will curtail trespassing and improve safety for passengers and pedestrians.

If the Board approves the attached Resolution, the General Manager/CEO will be authorized to finalize a Reimbursement Agreement with the City of Sacramento (City) for the North 12th Street Fence. The terms of the Agreement have been largely agreed to among the parties, but the City still needs to process the terms of the Agreement for final approval through their process. Because the City has not fully approved the terms of the Agreement, staff is asking that the Board delegate authority to finalize negotiations and execute the Agreement based on the following terms: fencing will be installed along the East side on North Street from North B Street to the North side of the Union Pacific Railroad (UPRR) bridge, approximately 436 linear feet in length. SacRT will reimburse the City for SacRT's portion of fencing only, however the work must be done in conjunction with a larger City project in the same location. SacRT will pay for and manage the bus bridge while the work is being completed on the portion of the fence the City is installing at SacRT's request. SacRT will maintain the portion of fence on SacRT's side of the tracks. SacRT will reimburse the City for approximately \$163,000 for the North 12th Street fence, which includes estimated construction costs,

plus a 10% contingency. The City of Sacramento will secure a SacRT track warrant before work begins. Staff anticipates that the terms will not materially change.

Staff recommends that the Board delegate authority to the General Manager/CEO to finalize and execute a Reimbursement Agreement with the City of Sacramento for the North 12th Street Fence on substantially the same terms described hereinabove.

RESOLUTION NO. 21-04-0038

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 26, 2021

DELEGATION OF AUTHORITY FOR REIMBURSEMENT AGREEMENT FOR THE NORTH 12TH STREET FENCE

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby delegates authority to the General Manager/CEO to enter into a Reimbursement Agreement with the City of Sacramento for installation of a fence along North 12th Street, for a total reimbursement amount of approximately \$163,000.

THAT, the Board hereby authorizes and directs the General Manger/CEO to execute said Agreement upon successful completion of negotiations on terms materially the same as those disclosed to the Board in the Board Staff Report.

STEVE MILLER , Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: April 26, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Brent Bernegger, VP, Finance/CFO
SUBJ: APPROVING A SOLE SOURCE PROCUREMENT AND SIXTH AMENDMENT TO THE CONTRACT FOR MOBILE AND ONLINE FARE APPLICATION WITH BYTEMARK, INC.

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approval of the attached Resolution will extend the term of the Contract with Bytemark, Inc. (Bytemark) for a mobile fare application through June 30, 2023 and add a new feature to the existing application.

FISCAL IMPACT

The proposed amendment will result in an increase in monthly fees of \$1,550 for the remainder of the original Contract term, as well as an onboarding fee of \$5,200 for each partner that will use the voucher code functionality. However, the amendment will eliminate the current \$.05 fee that is due for each voucher code generated from a Fare Vending Machine. The monthly fees for the extension term would be \$2,875 per month for the back-office support and hosting and \$1,900 per month for licensing and support for the voucher code software. The increased monthly costs and onboarding fees incurred will be offset by lower than anticipated transaction fees due to COVID-19 and therefore will not have an impact on budgeted operational costs in FY21. These fees have been included in their entirety in the proposed annual operating budget for FY22.

DISCUSSION

In June 2016, SacRT released a request for proposal for a mobile and online ticketing application. Six firms, including Bytemark submitted proposals. On March 9, 2017, SacRT executed a contract with Bytemark. The contract is currently set to expire on March 5, 2022. SacRT partnered with Bytemark in March 2017 to launch ZipPass, SacRT's first permanent Mobile Fare Application.

The proposed Sixth Amendment would add a new feature to the application and extend the existing Contract through June 30, 2023. This new feature will allow other entities that have transfer or pass agreements with SacRT to create a portal to provide voucher codes that will be redeemable in the mobile fare application for specified fare media,

which will improve and provide better payment and inter agency operability for the customer and SacRT.

ZipPass has been well received by SacRT's customers. Sales were consistently growing prior to the onset of COVID-19 and peaked at over \$156,000 during the month of January 2020.

In July 2019, the SacRT Board approved the Fifth Amendment to the Contract with Bytemark. This amendment added a feature that allowed passengers to pay with cash at SacRT's new Fare Vending Machines (FVMs) and obtain ZipPass voucher codes that are redeemable for tickets. This latest addition to the Bytemark application may have been the start to an exciting opportunity to expand the reach of ZipPass to thousands of new and existing customers.

Under the Fifth amendment to the Contract with Bytemark (current condition), SacRT pays an additional \$350 per month for the voucher code functionality, plus \$0.05 per voucher code generated by the FVMs. The Fifth Amendment also specified that SacRT would be able to issue complimentary voucher codes as part of marketing campaigns but did not provide for any other voucher code functionality.

The proposed Sixth Amendment includes a software licensing agreement that would allow SacRT to expand this voucher code feature. The proposal would require SacRT to pay a one-time fee of \$5,200 for each new implementation (no limit to number of implementations) and increase the monthly fee from \$350 to a flat \$1,900 regardless of the number of implementations that have been added. Additionally, Bytemark will waive the \$0.05 code generation fee that is part of the existing Fifth Amendment. The voucher software would allow SacRT to establish the types of fare media for which a third-party can generate voucher codes and provide records to SacRT of the voucher codes that have been generated by that entity, which could then be used for billing or reconciliation under the transfer or pass agreement.

On October 26, 2020, the Board approved the Agreement between Capitol Corridor Joint Powers Authority (CCJPA) and Sacramento Regional Transit District for Subsidized Transit Transfer Program, which assumed implementation of a voucher program. Execution of that agreement has been on hold pending resolution of a solution with Bytemark. CCJPA and Bytemark have worked together, independent of SacRT, on a proof of concept for using the voucher code feature in an online environment and found the results to be positive. Staff believes that, if approved, CCJPA passengers who wish to transfer to SacRT could take advantage of this feature as soon as May 1, 2021.

While the FVM implementation and potential addition of CCJPA are great for SacRT, they both will be limited in size due to reduced ridership from COVID-19. To better test this technology and take full advantage of the benefits that it could provide, Staff is looking to expand this feature for other uses.

Los Rios and Sacramento State have both expressed a desire to discontinue use of the pass stickers and paper sleeves that are distributed to their respective students each semester. The onset of COVID-19 has made distribution of fare media especially difficult. While there were previous discussions regarding a transition to Connect Card, each campus has previously expressed a preference for a mobile solution. The new

Bytemark feature provides an opportunity for SacRT to offer ZipPass as a potential solution for Los Rios and Sacramento State students.

Staff has had preliminary discussions with Los Rios about the idea of using the voucher code feature and received very positive feedback. Staff also plans to discuss this option with Sacramento State soon. However, SacRT's current agreement with Bytemark is set to expire on March 5, 2022. While a Fall 2021 semester implementation is possible, Staff believes that it would not in the best interest of SacRT or the college students to pursue an implementation for a single semester. Extending the agreement to cover an additional two semesters would provide an opportunity for a robust test of this implementation. The information from the expanded voucher program will help shape the criteria and structure for the future of SacRT's mobile fare application(s) and pass programs.

Under the terms of the existing Contract, SacRT pays Bytemark \$2,850 per month for back-office hosting and support, an amount that was increased by the Fifth Amendment from the original 2017 amount of \$2,500. Under the Bytemark proposal, the back-office hosting and support fee would be reduced back to \$2,500 until June 30, 2022 and a \$1,900 per month fee would be added for the voucher software licensing and support. The monthly back-office hosting and support fee would increase to \$2,875 per month effective July 1, 2022 (increase of \$4,500 annually). The monthly fee increase in FY23 is only a 1% increase above what SacRT is paying in monthly fees currently (\$2,850) if the contract were simply extended on the current terms. Staff performed an analysis and found that if Los Rios, Sacramento State and CCJPA passengers transition to ZipPass as anticipated and ridership returns to 50% of pre-Covid levels, SacRT will be paying approximately \$0.03 per ride to use the voucher code feature for these user groups. Staff has determined the new fee structure to be fair and reasonable.

Therefore, given the opportunity that the voucher code feature from Bytemark presents for SacRT to expand the reach of its mobile application into new areas, Staff believes that it is in SacRT's the best to approve the Sixth Amendment to the Contract with Bytemark to extend the term until June 30, 2023 and incorporate additional fees for the voucher code functionality.

RESOLUTION NO. 21-04-0039

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 26, 2021

APPROVING A SOLE SOURCE PROCUREMENT AND SIXTH AMENDMENT TO THE CONTRACT FOR MOBILE AND ONLINE FARE APPLICATION WITH BYTEMARK, INC.

WHEREAS, in March 2017, SacRT and Bytemark, Inc. entered into the Contract for Mobile and Online Fare Application (“Contract”) for an initial term of three years; and

WHEREAS, in July 2019, the parties entered into the Fifth Amendment to the Contract to exercise the two option years and to provide for implementation of voucher code technology for SacRT’s new fare vending machines and complimentary ticket distribution; and

WHEREAS, SacRT desires to expand the voucher code technology to be used by transfer agreement and transit pass partners; and

WHEREAS, the remaining time in the Contract term is insufficient to justify the effort required to implement the expanded voucher code functionality; and

WHEREAS, the parties desire to extend the term to June 30, 2023 to provide sufficient time for a robust trial of the voucher code functionality.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, pursuant to Section 1.405.B.2 of the Procurement Ordinance, it is in the best interest of SacRT to extend the Contract on a sole source basis for an additional 16 months, to June 30, 2023, to allow for a trial of the voucher code functionality for transfer and transit pass partners; and

THAT, the Sixth Amendment to the Contract between Sacramento Regional Transit District, therein referred to as “SacRT” and Bytemark, Inc. wherein the term is extended to June 30, 2023, the monthly back office hosting and support fee is increased for the extended contract term, a monthly fee is added for voucher code software licensing and support, a fixed fee is added for voucher code onboarding, and the total consideration is increased by \$109,900, from \$302,560 to \$412,460 for fixed costs, plus additional costs for transaction fees, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Sixth Amendment.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: April 26, 2021

TO: Sacramento Regional Transit Board of Directors

FROM: Carmen Alba, VP, Bus Operations

SUBJ: APPROVE SOLE SOURCE PROCUREMENT OF RADIO EQUIPMENT FROM MOTOROLA, APPROVE THE SECOND AMENDMENT TO THE CONTRACT FOR RADIO SYSTEM MAINTENANCE AND REPAIR SERVICES WITH DELTA WIRELESS, INC AND DELEGATE AUTHORITY TO THE GENERAL MANAGER/CEO TO EXECUTE AMENDMENT

RECOMMENDATION

Adopt the Attached Resolutions.

RESULT OF RECOMMENDED ACTION

Approving the recommended actions will allow SacRT to purchase and upgrade the radio equipment in Elk Grove to be compatible with SacRT's existing equipment.

FISCAL IMPACT

The fiscal impact is budgeted in FY 2021 for the procurement of 2 Motorola consolettes at \$17,827.14, 5 portable radios and 56 Motorola mobile radios for the Elk Grove vehicles at \$197,430.75 totaling \$215,257.89.

The equipment installation cost of \$38,292.39 is budgeted in FY 2021 as part of the Elk Grove annexation costs.

As a result of the additional equipment, the monthly retainer fees that SacRT pays for maintenance and repair of radios will increase by \$710.69 per month for the 4 months remaining in Contract Year 6 (which ends October 24, 2021), by \$746.21 per month for Contract Year 7 (ending October 24, 2022). The fiscal impact of these additional monthly fees will be \$8,812.44 in FY 2022 and \$2,984.84 for FY 2023. The cost for FY 2022 is included in the Preliminary FY 2021-2022 Operating and Capital Budget.

DISCUSSION

The Regional Transit Board of Directors approved entering into an agreement between the County of Sacramento on October 13, 1993, for the countywide public safety radio system under the Sacramento Regional Radio Communications System (SRRCS) Licensing Agreement. In October 2020, the Board delegated authority to the General Manager/CEO to enter into a new licensing agreement to extend SacRT's participation for an additional 10 years.

As part of the Licensing Agreement, all SRRCS parties share the annual operating expenses of the shared radio system. Each party to the radio licensing agreement is responsible for maintenance and replacement of unshared system components, such as individual radios, dispatch consoles and services. Motorola Wireless is the sole and exclusive provider of radio equipment for the SRRCS and SacRT must use Motorola equipment and, specifically, Motorola P25 radio equipment, to use the system. The County has a master contract with Motorola Wireless in place that SacRT can use to purchase equipment at a discount; however, the contract does not provide installation, maintenance, or repair service.

On August 24, 2015, the Board awarded a Contract for Radio System Maintenance and Repair Services to Delta Wireless, Inc., for an amount not to exceed \$764,794.32, plus applicable sales tax for a five-year-term with two one-year options after a competitive solicitation to which Delta Wireless was the sole bidder.

On September 14, 2020, the Board approved the First Amendment to the existing Contract for Radio System Maintenance and Repair Services to Delta Wireless, Inc. to exercise Option Years 6 and 7 and to increase the total consideration by \$437,407.56.

In addition to maintenance and repairs service, the Contract includes provisions for Delta Wireless to perform new installation services on both buses and non-mobile locations. However, only a small number of hours per year were estimated for non-bus installation services at a total estimated cost of approximately \$15,000 per year and a limited number of installations were assumed each year for new equipment or equipment swaps. Motorola has communicated to SacRT that Delta Wireless is the only authorized vendor in the Sacramento region that can provide installation, maintenance, and repair services for this equipment.

The existing radio system in the Elk Grove bus fleet is both obsolete and incompatible with the SRRCS. As part of the Elk Grove annexation, SacRT will replace all of the existing radio equipment in the Elk Grove fleet with radios that are compatible with the SRRCS. The equipment will be purchased through the Motorola master agreement with the County and installed by Delta. The cost to purchase the 56 mobile radios, 5 portable radios and 2 consolettes (plus miscellaneous hardware) from Motorola is \$215,257.89 without tax. The installation cost for the radios, consolettes, and a new antenna is estimated at \$37,877.83 plus tax. The services will be billed by Delta at the hourly labor rate set out in the Contract plus parts costs. In addition, SacRT pays a fixed monthly maintenance fee to Delta for maintenance and repair. The Elk Grove annexation will increase SacRT's radio inventory by 63 units and increase Contract maintenance costs by \$2,842.76 in Year 6 and \$8,954.52 in Year 7.

Staff recommends approving a sole source procurement with Motorola for procurement of the additional equipment using the County of Sacramento contract and the Second Amendment to the current contract with Delta Wireless to install radios on the buses and consolettes and award a contract for the purchase and installation.

Additionally, staff requests the Board to delegate authority to the General Manager/CEO to execute additional amendments to the Contract with Delta Wireless, Inc. to increase

the total consideration up to \$100,000, in aggregate, to accommodate minor future equipment changes.

RESOLUTION NO. 21-04-0040

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 26, 2021

**APPROVE SOLE SOURCE PROCUREMENT OF RADIO EQUIPMENT FROM
MOTOROLA WIRELESS, INC.**

WHEREAS, in accordance with Section 1.405.B.1 of the Sacramento Regional Transit District Procurement Ordinance a sole source procurement is permitted upon a determination that the services only available from the manufacturer and a finding that it would be futile to seek competition; and

WHEREAS, Sacramento Regional Transit District has participated in the County of Sacramento regional radio system since 1993 to ensure effective communications in emergency situations and the regional radio system uses proprietary equipment manufactured by Motorola; and

WHEREAS, SacRT has a need for additional radio equipment due to the planned annexation of the City of Elk Grove.

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, pursuant to Section 1.405.B.1 of Sacramento Regional Transit District Procurement Ordinance, sole source procurement is authorized because only one equipment manufacturer can provide a product that is compatible with SacRT's existing radio system.

THAT, the Contract with Motorola Wireless, Inc. for the purchase of 56 mobile radios, 5 portable radios and 2 consolettes (plus miscellaneous hardware) for the amount of \$215,257.89, plus applicable state and local sales tax, is hereby approved.

STEVE MILLER , Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

RESOLUTION NO. 21-04-0041

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 26, 2021

APPROVING THE SECOND AMENDMENT TO THE CONTRACT FOR RADIO SYSTEM MAINTENANCE AND REPAIR SERVICES WITH DELTA WIRELESS, INC., AND DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO EXECUTE AMENDMENTS

WHEREAS, SacRT conducted a competitive solicitation for radio system maintenance and repair services in 2015, to which Delta Wireless, Inc. was the only bidder, which Contract was extended for an additional two option years in September 2020; and

WHEREAS, SacRT has a need for additional unanticipated installation services for radio equipment due to the annexation of the City of Elk Grove; and

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Second Amendment to the Contract for Radio System Maintenance and Repair by and between the Sacramento Regional Transit District, therein referred to as "RT," and Delta Wireless, Inc. therein referred to as "Contractor," whereby Contractor agrees to provide installation of additional equipment on buses and at RT facilities, the additional equipment is adding to the on-going maintenance program, and the total consideration is increased by \$49,675.11 from \$1,202,204.04 to \$\$1,251,879.10 plus applicable sales tax, is hereby approved .

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute the foregoing Second Amendment.

THAT, authority is hereby delegated to the General Manager/CEO to execute additional amendments to the Contract for Radio System Maintenance and Repair so long as the aggregate of all subsequent amendments does not exceed \$100,000.

STEVE MILLER , Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: April 26, 2021

TO: Sacramento Regional Transit Board of Directors

FROM: Brent Bernegger, VP, Finance/CFO

SUBJ: DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO NEGOTIATE AND EXECUTE A CONTRACT FOR COMPRESSED NATURAL GAS FUELING STATION MANAGEMENT WITH CLEAN ENERGY

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the attached Resolution will delegate authority to the General Manager/CEO to award a contract to Clean Energy, upon successful completion of negotiations, to manage the public Compressed Natural Gas (CNG) fuel pump at Bus Maintenance Facility 2 (BMF2).

FISCAL IMPACT

The execution of this contract will provide revenue to SacRT and is accounted for in the FY22 Operating Budget. The estimated revenues cannot be disclosed at this time as SacRT and Clean Energy are still in active negotiations. However, all costs associated with the fuel and maintenance of the facility will be covered under the contract, resulting in revenues in excess of operating costs.

DISCUSSION

As part of the construction of the BMF2 CNG facility, SacRT received grant funds to construct a remote fueling island for use by other public agencies and private entities to promote the use of clean alternative fuels. SacRT initially took on the task of managing licenses and payments for third-party users. To ease the administrative burden on SacRT's Facilities and Finance Staff to manage private users of the facility, in 2015 SacRT conducted a competitive solicitation to engage a contractor to handle credit processing, provide training to users, issue access cards, and provide first-level technical support to users.

The Federal Transit Administration (FTA), which contributed funds to the construction of the facility, authorized SacRT to allow this incidental use of the facility and to engage a contractor to manage the use if certain conditions were met, including managing the price of the CNG dispensed to ensure SacRT is not competing unfairly with privately-owned companies, and imposing federal "flow down" provisions on the contractor such as record

preservation and nondiscrimination.

Paladin, who was the main user of the facility to fuel its security guard vehicles, submitted the sole proposal in response to the 2015 solicitation, but was deemed non-responsive due to a lack of required experience managing fueling stations. SacRT subsequently entered into negotiations with Paladin and determined that it could nonetheless fulfill SacRT's needs.

In May 2015, SacRT entered into an agreement with Paladin to manage the public fueling pump at BMF2. The fueling activities have generally been successful and SacRT has received revenues in excess of operating costs throughout the life of the Contract. At the same time, Paladin has not undertaken extensive efforts to market the facility to additional users.

In anticipation of the Contract with Paladin expiring on May 5, 2021, Staff released a Request for Quote (RFQ) CN2021029 Compressed Natural Gas Fueling Station Management. The RFQ was released March 26, 2021 and SacRT received a single proposal from Clean Energy on April 9, 2021. The Clean Energy proposal was deemed non-responsive due to failure to comply with minimum requirements regarding the pricing proposal. Although the pricing schedule provided did not contain all of the required information, the rest of the proposal met all the requirements and there were no other bidders. Therefore, staff would like to work with the potential vendor as this would provide additional revenues to SacRT while providing opportunities for other agencies to continue fueling at this location. Because this is a revenue contract and SacRT only received a single proposal, it is reasonable and allowable to negotiate a contract with Clean Energy to manage the public pump.

Clean Energy has extensive experience in operating and maintaining CNG fueling stations. The firm has specific experience with retail customer management and marketing of CNG fueling facilities, which will hopefully increase SacRT's revenues received as compared to the revenue currently generated. Clean Energy appears to meet all the minimum requirements to perform the duties of CNG fueling station management.

Because the current contract will expire prior to the next Board meeting, Staff recommends that the Board delegate authority to the General Manager/CEO to execute a Contract with Clean Energy to manage the public fueling pump at BMF2, upon successful completion of negotiation of the contract terms.

RESOLUTION NO. 21-04-0042

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 26, 2021

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO NEGOTIATE
AND EXECUTE A CONTRACT FOR COMPRESSED NATURAL GAS FUELING
STATION MANAGEMENT WITH CLEAN ENERGY**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, authority is hereby delegated to the General Manager/CEO to enter into a Contract for Compressed Natural Gas Fueling Station Management with Clean Energy to manage the public fueling island at Bus Maintenance Facility 2, including entering into agreements with users, processing credit card transactions, managing access, and providing first-line support, upon successful completion of negotiation of terms that will provide a fair share of revenue to SacRT.

STEVE MILLER , Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: April 26, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Shelly Valenton, VP, Integrated Services and Strategic Initiatives/Chief of Staff
SUBJ: APPROVING THE TEMPORARY APPOINTMENT OF FUTURE RETIRED ANNUITANT CINDY BROOKS.

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

If the Board approves this action, the current Clerk to the Board, Cindy Brooks would return on a limited basis to assist with projects and duties of the Clerk's Office, immediately after her retirement. Per Cal. Gov't Code §7522.56(f)(1), the Board may authorize a retiree's return immediately after the retirement date if it makes a finding that the retiree is needed to fill a "critically needed position" before 180 days have passed since retirement.

FISCAL IMPACT

Total consideration for the two-year contract will not exceed \$102,720. This will be included in the FY 2022 operating budget. Any additional expense will be covered through additional revenues or cost savings.

DISCUSSION

The Public Employee Pension Reform Act of 2013 also known as PEPRA, was signed into law on September 12, 2012 and went into effect January 1, 2013. PEPRA established Government Code Section 7522.56 which requires public agency retirees to wait 180 days after retirement before returning to work for the public agency from which they retired, unless the agency's governing Board determines it is necessary to bring the employee back to fill a critically needed position. The appointment must be approved in a public meeting of the governing Board and cannot be placed on the consent calendar.

Cindy Brooks has been employed by SacRT for 23 years in the role of Clerk to the Board with over a 30-year tenure at SacRT and will be retiring on June 1, 2021. During her tenure with SacRT, Ms. Brooks has provided executive level support to the General Manager/CEO and the Board of Directors in planning, developing, organizing, and directing the activities of the Clerk's office. The Clerk's office has a single incumbent, the Board Clerk position. It is essential that Ms. Brooks continue to perform some of these responsibilities while SacRT recruits for, fills the position and trains the staff that will be

taking over these critical responsibilities. SacRT will also benefit from Ms. Brook's institutional knowledge, having held this position for over two decades. Authorizing Ms. Brooks to temporarily fill this critical position will be critical to ensuring that the Clerk's office continues to efficiently and effectively operate during this transition period.

In addition to the above-referenced PEPRA regulations, staff will ensure that the additional PEPRA requirements are met:

-) That the temporary employee does not work more than the 960-hour calendar year cap; and
-) Compensation paid does not exceed the rate of any current employees in the same classification; and
-) That the assignment be of limited duration.

Staff requests that the Board determine that Ms. Brooks is needed to temporarily fill this critical position, and appoint Ms. Brooks to return to SacRT as a retired annuitant before 180 days have elapsed since her retirement, in accordance with the requirements of California Government Code Section 7522.56(f)(1).

RESOLUTION NO. 21-04-0043

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 26, 2021

APPROVING THE TEMPORARY APPOINTMENT OF FUTURE RETIRED ANNUITANT CINDY BROOKS.

WHEREAS, the State Legislature adopted the California Employees' Pension Reform Act of 2013 (PEPRA) as well as other statutory changes to implement comprehensive pension reform; and

WHEREAS, PEPRA applies to all public employers that participate in a public pension in California on or after January 1, 2013; and

WHEREAS, California Government Code Section 7522.56, as enacted in PEPRA, requires newly retired persons to sit out for at least 180 days before returning to work for an employer in the same retirement system from which they receive a retirement allowance unless the governing Board certifies that there is an urgent need to fill a critical position before the 180 days have elapsed; and

WHEREAS, Cindy Brooks (Brooks) has been employed by Sacramento Regional Transit for 23 years as Clerk to the Board and will be retiring on June 1, 2021; and

WHEREAS, the Clerk to the Board position is a critical position within SacRT that cannot be easily or quickly filled; and

WHEREAS, given Ms. Brooks expertise, knowledge, and skillset, it is necessary to have Ms. Brooks temporarily fill the position of Clerk to the Board immediately upon her retirement, while SacRT recruits, hires and trains a replacement for Ms. Brooks; and

WHEREAS, because of the complexity of the Clerk to the Board position, it is anticipated that Brooks' services would be required on a temporary basis from June 1, 2021 to May 31, 2023.

NOW THEREFORE, BE IT HEREBY RESOLVED BY BOARD OF DIRECTORS OF SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby determines and certifies that the position of Clerk to the Board is a critical position and that there is a critical need to temporarily appoint Ms. Brooks to fill that critical position while SacRT recruits for, fills the position and trains the staff that will be taking over these critical responsibilities.

THAT, the Board hereby appoints Cindy Brooks on a limited term basis, in accordance with the requirements of California Government Code Section 7522.56(f)(1), because Ms. Brooks has the specialized skill set necessary to assist with the activities of the Clerk's office.

THAT, the Board hereby approves the Personnel Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT" and Cindy Brooks, therein referred to as "Temporary Employee", wherein Ms. Brooks agrees to temporarily provide services related to the position of Clerk to the Board, for a limited term and subject to the limitations set forth in the Public Employee Pension Reform Act of 2013.

THAT, the Board hereby authorizes and directs the Chair and the General Manager/CEO to execute said Personnel Services Contract.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: April 26, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Henry Li, General Manager/CEO
SUBJ: GENERAL MANAGER'S REPORT

RECOMMENDATION

No Recommendation — For Information Only.

Major Project Updates

Oral Presentation

SacRT Meeting Calendar

Regional Transit Board Meeting

May 10, 2021
SacRT Auditorium / Webconference
5:30 P.M

Quarterly Retirement Board Meeting

June 9, 2021
SacRT Auditorium / Webconference
9:00 A.M.

Mobility Advisory Council Meeting

June 6, 2021
SacRT Auditorium / Webconference
2:30 P.M.